



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

May 25, 2018

Will Metcalfe
Napa Auto Parts
711 Murfreesboro Rd.
Nashville, TN 37210

Re: **RFQ # 1033924, Heavy Duty Tire Changer Machine**

Dear Mr. Metcalfe:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1033924 for Heavy Duty Tire Changer Machine. This letter hereby notifies you of Metro's intent to award to Napa Auto Parts, contingent upon successful contract negotiations.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Christian Watkins Hubbard by email at Christian.Watkins@nashville.gov Monday through Friday between 8:30am and 3:30pm.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification. Should you have any questions concerning this requirement, please contact Jerval Watson, BAO Representative, at 615-862-5461 or at Jerval.Watson@nashville.gov.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File
Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

From: [Watson, Jerval \(Finance - Contract Compliance\)](#)
To: [Watkins, Christian \(Finance - Purchasing\)](#)
Subject: RE: RFQ# 1033924 - Heavy Duty Tire Changer
Date: Thursday, May 24, 2018 12:10:26 PM
Attachments: [image001.png](#)
[image002.png](#)

Good Afternoon Christian -

I have reviewed the bid for RFQ# 1033924 Heavy Duty Tire Machine and I have confirmed that apparent winner Clearview, has no SBE participation on this solicitation. Please let me know if you need anything additional. – JW

Best,

Jerval Watson
Business Development Officer
Department of Finance
Office of Minority and Women Business Assistance (BAO)
Metropolitan Nashville Davidson County Government
730 2nd Avenue South, 1st Floor; PO Box 196300
Nashville, TN 37219-6300
(P)615-862-5461; (F)615-862-6175



From: Watkins, Christian (Finance - Purchasing)
Sent: Monday, May 21, 2018 2:03 PM
To: Watson, Jerval (Finance - Contract Compliance)
Subject: RE: RFQ# 1033924 - Heavy Duty Tire Changer

Hi Jerval,

Will you please confirm the SBE/SDV status for the attached vendors.

Thanks,

Christian J. Watkins Hubbard

Procurement Officer 2
Department of Finance
Procurement Division
Lindsley Hall
730 2nd Ave South
Nashville, TN 37210
Phone 615.862.6632

From: Watkins, Christian (Finance - Purchasing)
Sent: Thursday, May 17, 2018 9:34 AM
To: Watson, Jerval (Finance - Contract Compliance)
Subject: RFQ# 1033924 - Heavy Duty Tire Changer

Jerval,

Please review the attached Bid Tab and please confirm their SBE/SDV status.

Thanks,

Christian J. Watkins Hubbard

Procurement Officer 2
Department of Finance
Procurement Division
Lindsley Hall
730 2nd Ave South
Nashville, TN 37210
Phone 615.862.6632